

Correlation Guide: *FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT* by Andrew DuBrin with *HR Basic Video Series* created by GreggU via YouTube.com

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<u>Video Segment</u>	<u>Appropriate Chapter in FHRM</u>
1HR Basics: Human Resource Management	1
2 HR Basics: Employee Recognition	10, 15
3 HR Basics: Equal Employment Opportunity	3
4 HR Basics: Giving Employee Feedback 2e	9
5 HR Basics: Form I9 2e	N/A
6 HR Basics: Organizational Culture	N/A
7 HR Basics: Onboarding 2e	7
8 HR Basics: Workplace Conflict 2e	12
9 HR Basics: Protected Classes 2e	3
10 HR Basics: Human Resource Ethics 2e	1
11 HR Basics: Workplace Investigations 2e	N/A
12 HR Basics: Performance Management 2e	9
13 HR Basics: Job Evaluation 2e	10
14 HR Basics: Job Analysis 2e	4
15 HR Basics: Organizational Development	9

<u>16 HR Basics: Sexual Harassment</u>	3
<u>17 HR Basics: Human Resource Policy</u>	2
<u>18 HR Basics: Human Resource Planning</u>	2
<u>19 HR Basics: Compensation</u>	10
<u>20 HR Basics: Reference Checks</u>	6
<u>21 HR Basics: Performance Appraisals</u>	9
<u>22 HR Basics: Employee Engagement</u>	8
<u>23 HR Basics: Talent Management</u>	5
<u>24 HR Basics: Discrimination</u>	3
<u>25 HR Basics: Workers Compensation</u>	11
<u>26 HR Basics: Background Checks</u>	6
<u>27 HR Basics: Employee Rights</u>	11
<u>28 HR Basics: Performance Improvement Plans</u>	9
<u>29 HR Basics: Patterned Interviews</u>	6
<u>30 HR Basics: Training Lesson Plans</u>	7
<u>31 HR Basics: Work-Life Effectiveness</u>	1
<u>32 HR Basics: Employee Safety and Security</u>	13
<u>33 HR Basics: Human Resource Metrics</u>	4, 6
<u>34 HR Basics: Typical Selection Process</u>	6

<u>35 HR Basics: Employment Law 2e</u>	1, 5
<u>36 HR Basics: Occupational Safety and Health Administration 2e</u>	13
<u>37 HR Basics: Human Resource Information Systems 2e</u>	14
<u>38 HR Basics: Job Descriptions 2e</u>	4
<u>39 HR Basics: Employee Relations 2e</u>	12
<u>40 HR Basics: Labor Relations 2e</u>	12
<u>41 HR Basics: Employee Safety and Health 2e</u>	13
<u>42 HR Basics: Training and Development 2e</u>	7
<u>43 HR Basics: Recruitment 2e</u>	5
<u>44 HR Basics: Organizational Health</u>	N/A
<u>45 HR Basics: Selection 2e</u>	6
<u>46 HR Basics: Reasonable Accommodation 2e</u>	11
<u>47 HR Basics: Total Rewards 2e</u>	10
<u>48 HR Basics: Discipline Documentation</u>	9
<u>49 HR Basics: Employee Benefits 2e</u>	10
<u>50 HR Basics: Teamwork</u>	9, 15
<u>51 HR Basics: Strengths Based Organizations</u>	N/A
<u>52 HR Basics: Workforce Planning</u>	2

<u>53 HR Basics: Human Resource Management Competencies</u>	1, Appendix
<u>54 HR Basics: Writing Job Descriptions</u>	4
<u>55 HR Basics: ADDIE Model</u>	N/A
<u>56 HR Basics: Building a Compensation Plan</u>	10
<u>57 HR Basics: Employee Discipline</u>	12
<u>58 HR Basics: Human Resource Partner</u>	1
<u>59 HR Basics: Employee Wellness</u>	13
<u>60 HR Basics: Disparate Impact</u>	6 (Adverse Impact)
<u>61 HR Basics: Disparate Treatment</u>	1
<u>62 HR Basics: Succession Planning</u>	5
<u>63 HR Basics: Four-Fifths Rule</u>	6
<u>64 HR Basics: Affirmative Action</u>	3
<u>65 HR Basics: Selection Tests</u>	6
<u>66 HR Basics: Bona Fide Occupational Qualification</u>	3
<u>67 HR Basics: Employment Brand</u>	5
<u>68 HR Basics: Human Resource Management Past and Present</u>	1
<u>69 HR Basics: Fair Labor Standards Act</u>	1
<u>70 HR Basics: Affordable Care Act</u>	1